
Posting Preview

Job Requisition

Requisition Number:	03019228
Recruitment Open To:	UCD/UCDHS Employees and General Public
For Full Consideration Apply By:	06-23-2017
Closing Date:	
Position:	ENVIRONMENTAL HEALTH PROGRAM COORDINATOR
Payroll Title	EHS SPEC 4
Number of Positions:	1
Salary:	\$5,916.67-\$12,733.33/MO
Appointment Type:	Career
Appointment Description:	100%, M-F, 8-5. Occasional work on weekends and evenings to support UC Davis special events.
Overtime Eligible: (FLSA)	Exempt
Union/HEERA Representation:	
Department:	ENVIRONMENTAL HEALTH & SAFETY - 062035
Department Description:	The EH&S Office is responsible for encouraging safe and healthful working conditions for all UC Davis staff, faculty, visitors and students. EH&S is the campus liaison with local, state and federal regulators. Within EH&S, the Environmental Protection unit provides specialized services in all areas of environmental protection and environmental health compliance and protection.
Location:	Davis

Position Details

Job Summary:	Under the general direction of the Health and Safety Manager, coordinates the Environmental Public Health programs including food, housing and solid waste sanitation, communicable disease control and recreational health. This position is part of the Health and Safety group (Industrial Hygiene, Shop Safety, Hazard Communication, IIPP, Hearing Conservation, and Accident Investigation). Plans and performs routine and emergency environmental health inspections, investigations and provides technical expertise to assist food and pool facilities to conform to all applicable environmental health laws, rules, and regulations. Plans and conducts inspections of food facility (fixed, temporary, catering, food trucks, concession stands, etc.), pool (recreational and therapeutic) and general sanitation, drinking water, and review construction drawing of food facilities. This position is responsible for program development, implementation, and continuous improvement of the UC Davis Food, Pool and Sanitation Program. Collects water, food, and other specimens as needed for laboratory analysis and interprets the results of the subsequent
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analysis. The workweek for full-time exempt employees is normally considered to be 40 hours; however, greater emphasis is placed on meeting the responsibilities assigned to the position.

Wear a respirator and other protective equipment, as necessary.

Physical Demands:

Lift and move equipment weighing up to 25 pounds.

Climb ladders up to 10 feet or more in height.

Bend, walk and stoop in confined spaces. Walk on uneven surfaces.

Must possess Valid California Driver's License and a State of California Registered Environmental Health Specialist Registration.

This position may at times require the employee to work with or be in an area where hazardous or radioactive materials and/or infectious diseases are present. Medical monitoring and surveillance may be required. Must be able to work occasional longer hours.

Respond to, as requested to after-hour emergencies that require joint cooperation between Fire, Police, Operations & Maintenance and EH&S as needed, in support of support campus special events involving food/catering.

Work Environment:

This position will often require working on weekends and evenings to support UC Davis special events such as Picnic Day, Whole Earth Festival, Black Family Week, La Gran Tardeada, Pow Wow, Athletic events, catered events, etc., as well as provide inspection of remote locations such as the Bodega Bay Marine Laboratory as well as provide support to designated sister campuses, such as UC Merced, utilizing UC Davis as their campus REHS of record.

UC Davis is a smoke and tobacco free campus effective January 1, 2014. Smoking, the use of smokeless tobacco products, and the use of unregulated nicotine products (e-cigarettes) will be strictly prohibited on any UC Davis owned or leased property, indoors and outdoors, including parking lots and residential space.

Additional information and specifics regarding the policy are available at <http://breathefree.ucdavis.edu/index.html>.

Qualifications

Minimum Qualifications:

Bachelor's degree in Physics, Microbiology, Chemistry, Public Health or similar discipline or equivalent combination of education and work experience in related field with more than 5 years of relevant job experience.

State of California Registered Environmental Health Specialist (REHS) registration/licensure is required for this position.

Demonstrated experience in the environmental health field performing food and pool inspections.

Knowledge of Uniform Plumbing and Building Codes, National Electric Code and California Health and Safety Code, as they pertain to food facilities.

Skill to recognize, control and evaluate occupational and environmental health hazards including use of appropriate monitoring equipment.

Communication (oral, written, presentation, documentation) and interpersonal skills, to effectively interact with customers, convey technical information in lay terms, interpret and advise on regulations and laws, conduct training and educational programs, and develop detailed compliance reports and correspondence.

Demonstrated technical writing skills to develop detailed compliance reports, environmental assessment reports, procedures, interpret results of data and correspondence.

Skills to conduct and coordinate audits, investigations and evaluations and achieve necessary corrective action in a timely manner.

Knowledge of federal and state regulations pertaining to food safety and occupational safety, environmental protection and health and public health.

Knowledge and skill to conduct in-service training and educational programs within area of expertise.

Skill to interpret new regulations and determine their applicability to campus operations and devise strategies and procedures for compliance.

Preferred Qualifications:

Skill to read and interpret drawings, specifications, technical journals and campus standards.

Skill to use computer applications such as word processing and spreadsheet programs.

Experience leading, training and mentoring employees.

Search Category:

All Jobs

Background Check:

Yes