



Trinity County Employment Opportunity

DEPARTMENT OF BUILDING AND DEVELOPMENT SERVICES

ENVIRONMENTAL HEALTH SPECIALIST I

\$3,730.68 - \$4,534.64 / Monthly

OR

ENVIRONMENTAL HEALTH SPECIALIST II

\$4,121.00 - \$5,009.10 / Monthly

**This is a full-time, benefited position.
Applications will be accepted until position is filled.**

ENVIRONMENTAL HEALTH SPECIALIST I

DEFINITION

Under supervision, to assist with and learn to conduct sanitary inspections and investigations in the enforcement of Federal, State, County, and local environmental health, safety, and hazardous materials laws, rules, emergency response, regulations, and standards; and to do related work as required.

DESIRABLE QUALIFICATIONS

Knowledge of:

Chemical, biological, physical, and environmental sciences.

Basic principles and practices of environmental health, including inspection, review, compliance, and consultation methods and practices.

Basic knowledge of the functions and operations of State and Federal environmental health agencies.

Sampling techniques and standards.

Computers and software used in environmental inspections and investigations.

Ability to:

Learn the policies and procedures of the Environmental Health Unit of the Building and Development Services Department.

Learn the laws, rules, regulations, requirements and procedures governing environmental health inspection and enforcement.

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NOTE: All candidates meeting the minimum qualifications established for this position may not be invited to an oral interview. In the event a large number of candidates qualify, those individuals with experience which most closely meets the needs of the County will be invited for an interview.

WAIVER: The contents of this announcement shall not be construed to constitute any expressed or implied warranty or guarantee, nor shall it constitute a contract or offer of employment. Trinity County assumes no responsibility for the accuracy of the position description and the actual duties of the job, nor does it assume responsibility for any errors or omissions in the information contained herein. The provisions contained in this announcement may be modified or revoked without notice. Wages, hours and other terms and conditions of employment are subject to the Memorandum of Understanding currently in effect for the appropriate unit of representation.

PERS ANNUITANTS: Retirees of PERS are welcome to apply, if selected for the position they would be required to reinstate to employment.

Women, minorities and individuals with disabilities are encouraged to apply. Trinity County is an Equal Opportunity/Affirmative Action Employer.

Assist with and learn to perform a variety of environmental health and hazardous waste investigations, inspections, and enforcement.

Collect, analyze, and interpret environmental data, reaching valid conclusions.

Read and interpret and apply policies, regulations, and procedures regarding environmental health inspections and compliance.

Prepare a variety of technical reports.

Perform research and analytical work.

Operate a variety of office and technical equipment and computers in the performance of environmental health inspections and investigations.

Effectively represent the Environmental Health Unit of the Building and Development Services Department in contacts with the public, other County staff, and other government agencies.

Establish and maintain cooperative working relationships with local, state and federal agencies.

Training and Experience:

Any combination of training and experience, which would likely provide the required knowledge and abilities, is qualifying. A typical way to obtain the required knowledge and abilities would be:

Some previous experience performing or assisting with environmental investigations and inspections is highly desirable.

Education equivalent to graduation from a four year college or university with a major in biology, chemistry, physics, environmental science, or a closely related field.

Special Requirements:

Possession of, or ability to obtain, an appropriate valid California Driver's License.

Applicants must include a letter of eligibility with their application required by the California Department of Public Health, for entrance into the Environmental Health Specialist trainee position showing eligibility to obtain registration in the environmental health specialist program within 18 months of initial employment in Trinity County.

EXAMPLES OF DUTIES AVAILABLE UPON REQUEST.

ENVIRONMENTAL HEALTH SPECIALIST II

DEFINITION

Under supervision, to conduct sanitary inspections and investigations in the enforcement of Federal, State, County, and local environmental health, safety, and hazardous materials laws, rules, regulations, and standards; and to do related work as required.

DESIRABLE QUALIFICATIONS

Knowledge of:

Laws, rules, regulations, requirements and procedures governing environmental health inspection and enforcement.

Chemical, biological, physical, and environmental sciences.

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Principles and practices of environmental health, including inspection, review, compliance, and consultation methods and practices.

Functions and operations of State and Federal environmental health agencies.

Sampling techniques and standards.

Computers and software used in environmental inspections and investigations.

Ability to:

Perform a variety of environmental health and hazardous waste investigations, inspections, and enforcement.

Collect, analyze, and interpret environmental data, reaching valid conclusions.

Read, interpret, and apply laws, rules, regulations, policies and procedures regarding environmental health inspections, compliance and enforcement.

Prepare a variety of technical reports.

Perform research and analytical work.

Operate a variety of office and technical equipment and computers in the performance of environmental health inspections and investigations.

Effectively represent the Environmental Health Unit of the Building and Development Services Department in contacts with the public, other County staff, and other government agencies.

Establish and maintain cooperative working relationships.

Training and Experience:

Any combination of training and experience, which would likely provide the required knowledge and abilities, is qualifying. A typical way to obtain the required knowledge and abilities would be:

One (1) year of previous experience performing or assisting with environmental investigations and inspections.

Education equivalent to graduation from a four year college or university with a major in biology, chemistry, physics, environmental science, or a closely related field.

Special Requirements:

Possession of, or ability to obtain, an appropriate valid California Driver's License.

Possession of a valid Environmental Health registration issued by the California Department of Public Health Services.

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EXAMPLES OF DUTIES AVAILABLE UPON REQUEST.

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CONDITIONS OF EMPLOYMENT:

Candidates who are offered a position with the County will be required to be fingerprinted at the time of hire. A background investigation and psychological exam may be performed. Positions that are considered safety sensitive will be required to pass a pre-employment physical at the County's expense prior to appointment. Verification of false statements or omissions on the application form may be cause for termination of employment. Selected applicants will be required to submit documents verifying the applicant's identity and authorization to work in accordance with the Immigration Reform and Control Act of 1986.

Before entering upon the duties of employment, all public employees take and subscribe to the oath or affirmation set forth in the California Constitution that declares them to be disaster service workers in time of need. For more information, please visit the following websites:

California Emergency Services Act

<http://www.leginfo.ca.gov/cgi-bin/displaycode?section=gov&group=08001-09000&file=8550-8551>

California Government Code 3100-3109

<http://www.leginfo.ca.gov/cgi-bin/displaycode?section=gov&group=03001-04000&file=3100-3109>

The California Constitution Oath or Affirmation

http://www.leginfo.ca.gov/.const/.article_20

Governors Office of Emergency Services

[http://www.oes.ca.gov/Operational/OESHome.nsf/PDFLaws&RegsCalCodePDFs/\\$file/Ch2.3_%2DSW.pdf](http://www.oes.ca.gov/Operational/OESHome.nsf/PDFLaws&RegsCalCodePDFs/$file/Ch2.3_%2DSW.pdf)

VETERANS' PREFERENCE CREDITS: Veterans participating in open examinations who have received an honorable discharge and/or are disabled may be allowed an additional 5 points for non-disabled veterans and 10 points for disabled veterans to their earned score (provided the exam is otherwise successfully completed). To obtain this credit, veterans must complete and submit the Veterans' Application Supplement and provide a DD214, which indicates honorable discharge, and if applicable, proof of disability, with each application before the final filing date.

AGENCY SHOP: All new employees in the General Unit and Skilled Trades Unit shall be required to join the employee association or pay an agency fee as a condition of employment.

TRAVEL EXPENSES: A successful applicant who is selected for an oral interview must provide his/her own transportation and expenses to the interview.

EMPLOYEE BENEFITS:

Vacation 0 – 5 years of service = 10 days vacation

6 – 9 years of service = 15 days vacation

10 – 14 years of service = 17 days vacation

15+ years of service = 20 days vacation

Sick Leave 12 days per year

Holidays 12 days per year, plus personal holiday

Professional Leave 6 days per year (Management employees only)

Health Insurance Medical, dental, vision and life insurance coverages available to employee and dependents or cash in lieu of these benefits

Deferred Compensation Opportunity is provided to contribute to a deferred compensation plan. The County offers four plans to choose from.

Aflac Various insurance plans are offered, plus the opportunity to contribute to a Flexible Spending Account

Retirement California Public Employees' Retirement System. Employees pay the full PERS employee contribution.

All Benefits are subject to the Memorandum of Understanding currently in effect.

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TRINITY COUNTY:

Trinity County, located in northern California, is a land of mountains, forests, streams and small valleys with a population of approximately 13,786. The County seat is Weaverville, 45 miles west of Redding on Highway 299. This is a historic area, dating from the travels of Jedediah Smith. The County was once a major gold mining area. Now the basic economy centers on lumbering, recreation, small businesses and governmental services. The people here are hard-working and friendly. We are surrounded by the beauty of our mountains, which offer excellent recreational opportunities for fishing, hunting, hiking, camping, riding, boating and water sports. The County is blessed with clean air, clean water, no parking meters, traffic signals, incorporated cities or traffic jams. Although life here for the local people is easy going and unhurried, we in County government are faced with the same responsibilities and challenges found in all rural counties throughout the State.

APPLICATIONS: Blank application forms may be obtained by contacting Trinity County Human Resources at (530) 623-1325 or by downloading one from the County's website at www.trinitycounty.org. Completed applications must be submitted to Trinity County Human Resources in one of the following ways:

- Mail the application form to Trinity County Human Resources, P. O. Box 1347, Weaverville, CA 96093
- Fax the application to (530) 623-4222
- Submit the application in person to the Human Resources office located in the Trinity County Court House, 11 Court Street, Room 225, in Weaverville
- Email the application to our office at mharlow@trinitycounty.org.

ALL APPLICATIONS MUST BE RECEIVED BY THE FINAL FILING DATE ESTABLISHED FOR THE POSITION. RESUMES MAY ACCOMPANY A COMPLETED COUNTY APPLICATION FORM. HOWEVER A RESUME MAY NOT BE SUBMITTED IN LIEU OF THE REQUIRED FORM.

The above information is general in nature and does not constitute an expressed or implied contract. Current copies of the Memoranda of Understanding for the various bargaining units are available on the Human Resources page at www.trinitycounty.org.

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